


SUPPLIER PREQUALIFICATION NOTICE

Co-operative Bank of Kenya wishes to invite bids for the Pre-qualification of Suppliers for the supply and provision of the following goods & services for the period 2016/2017

GENERAL SUPPLIES		ICT EQUIPMENT & RELATED ITEMS	
Co-op/2016/001	Supply of Printed Stationery	Co-op/2016/056	Provision of First Aid Training, Fire Marshalls Training, Fire Audit, Safety Audit Services
Co-op/2016/002	Supply of General Office Stationeries	Co-op/2016/057	Provision of Business Continuity and Business Impact Assessment Services
Co-op/2016/003	Supply of ATM, POS Stationery (I.E. Rolls and Other Related Stationery)	Co-op/2016/058	Provision of Accountancy, External Audit and Tax Consultants Services
Co-op/2016/004	Supply of Seals, Coin Bags, Paper Bags, Polythene Bags For Cash-In-Transit, Mail Bags With Metallic D-Locks	Co-op/2016/059	Provision of System Audit Services and Quality Assurance Services
Co-op/2016/005	Supply of Newspapers, Magazines and Periodicals	Co-op/2016/060	Provision of Quantity Surveyor (QS) Services
Co-op/2016/006	Supply & Maintenance of Banking Equipment (I.E. Coin Counters, Note Counters, Note Sorters, Currency Validators, UV Light Scanners, Shredders, Cash Strapper, Polythene Sealing Machines, Laminating Machines)	Co-op/2016/061	Provision of Architectural, Interior Design & Landscape Design Consultancy Services
Co-op/2016/007	Supply & Maintenance of General Office and Operation Storage Equipment (I.E. Metallic Cash Boxes, Cash Trolleys, Metallic Filling Cabinets, Among Other Office Equipment)	Co-op/2016/062	Civil/Structural Consulting Engineers
Co-op/2016/008	Supply & Personalization of Staff Identification Cards and Lanyards, Metal Staff Badges.	Co-op/2016/063	Electrical and Mechanical Consulting Engineers
Co-op/2016/009	Supply of Staff Uniform (Custom-Made), Office Suits Supply (Ready-Made), Industrial Safety Wear, Gear & Shoes Supplies and Linen	Co-op/2016/064	Renewable Energy Consultancy Services
Co-op/2016/009	Supply of Staff Uniform (Custom-Made), Office Suits Supply (Ready-Made), Industrial Safety Wear, Gear & Shoes Supplies and Linen	Co-op/2016/065	Provision of Second Hand Logbooks Transfer & Collection Services
SECURITY PRINTING SERVICES		SECURITY RELATED SERVICES, ALARM & CCTV	
Co-op/2016/010	Provision of Cheque Printing Services	Co-op/2016/066	Provision of Multi-Functional Network Printer Lease Services
Co-op/2016/011	Provision of Bank Rubber Stamps and Company Seals	Co-op/2016/067	Supply of Office Equipment (Printers, Photocopiers, Scanners, LCD Projectors, Telephones and Telecommunication Equipment, Related Accessories)
OFFICE FURNITURE, FURNISHINGS & FITTINGS		Co-op/2016/068	Maintenance of Office Equipment (Printers, Photocopiers, Scanners, LCD Projectors, Telephones and Telecommunication Equipment, Related Accessories)
Co-op/2016/012	Supply of office Furniture, Furnishings & Fittings	Co-op/2016/069	Maintenance of ICT Equipment (Servers, Computers, Laptops, Routers, Switches, Wireless Access Points)
Co-op/2016/013	Provision of Repair of Office Furniture and Fittings Services	Co-op/2016/068	Supply of ICT Equipment (Servers, Computers, Laptops, Routers, Switches, Wireless Access Points)
Co-op/2016/014	Supply and Maintenance of Flowers and Indoor Plants	Co-op/2016/069	Supply & Maintenance of Power Inverters AVR/AVS & UPS
TRANSPORT & CLEARING SERVICES		Co-op/2016/070	Supply of POS Terminals, Data Tapes
Co-op/2016/015	Clearing & Forwarding Services	Co-op/2016/071	Supply of Computer Software and Licenses
Co-op/2016/016	Provision of New Motor Vehicles, Servicing and Repairs	Co-op/2016/072	Provision of Internet Services and Web Domain Hosting Services
Co-op/2016/017	Supply of Tyres, Tubes & Motor Vehicle Accessories	Co-op/2016/073	Provision of Network Infrastructure Services, Data Communication Services, Computer Networks & Structured Cabling
Co-op/2016/018	Provision of Motor Vehicle Tracking Services	Co-op/2016/074	Provision of Electronic Waste Disposal Services
Co-op/2016/019	Motor Vehicles Valuation Services	Co-op/2016/075	Supply of ATM Equipment
Co-op/2016/020	Provision of Cab/Taxi Services, Car Hire, Buses & Mini Buses (Nairobi, Mombasa, Kisumu, Nakuru, Eldoret)	MARKETING AND COMMUNICATION SERVICES AND MATERIALS	
Co-op/2016/021	Provision of Air Travel & Ticketing Agency Services (IATA Registered Only)	Co-op/2016/084	Design & Supply of Marketing and Branded Promotional Items & Merchandise (e.g. Pull up Banners, Tear Drop Banners, Canvas Banners, Calendars, Diaries, Notebook's etc.)
Co-op/2016/022	Provision of Qualified Transport and Relocation Services (Office Equipment, Safes, ATM's, Servers, Generator's, Fuel – at Leadership Management Centre etc.)	Co-op/2016/085	Supply of Assorted Gift Items (e.g. Trophies, Phones, Cameras, Photo Frames, Artefacts, Artworks, Coin Banks)
Co-op/2016/023	Supply of LPG, Fuel Cards & Diesel	Co-op/2016/086	Supply & Maintenance of Outdoor Advertising Items (Directional Boards & Road Signs, Billboards, Light Boxes)
TEA, WATER, CLEANING, FUMIGATION & RELATED SERVICES		Co-op/2016/087	Supply & Installation of Window Filming, UV Window, Anti-Shatter Films, Glazing & Safety Tints
Co-op/2016/024	Provision of Tea Services & Consumables	Co-op/2016/088	Provision of Research, Survey & Media Monitoring Services
Co-op/2016/025	Provision of Office Cleaning, Sanitary Services & Garbage Disposal	Co-op/2016/089	Provision of Event Management Services (e.g. Events, Sponsorships, Roadshows Etc.)
Co-op/2016/026	Supply of Toiletries and Detergents	Co-op/2016/090	Provision of Professional & Ordinary Photography, Videography & Related Services (Television Production Houses Included)
Co-op/2016/027	Provision of Fumigation & Pest Control Services	Co-op/2016/091	Provision of Entertainment Services, PA System, Audio-Visuals, Tents, Display Boards, Deco & Related Services
Co-op/2016/028	Provision of Laundry & Dry Cleaning Services	Co-op/2016/092	Provision of Branded Signage, and Signage Maintenance Services (Bill Boards, Directional Boards, Tents and Internal Office Branding)
Co-op/2016/029	Supply of Drinking Water & Dispensers	Co-op/2016/093	Casting Agency Services
Co-op/2016/030	Supply of Emergency Clean Water Supply (Truck Loads)	Co-op/2016/094	Translation Services for Documents. English & Swahili
Co-op/2016/031	Provision and Maintenance of Hand dryers	Co-op/2016/095	TV and Radio Commercial Production Houses
Co-op/2016/032	Provision of Kitchen Hood & Duct Cleaning Services	Co-op/2016/096	Experiential Marketing Services
Co-op/2016/033	Gardening & Landscaping	Co-op/2016/097	Provision of Digital Marketing Services
FACILITIES MANAGEMENT & MAINTENANCE		LEADERSHIP & MANAGEMENT CENTRE, KAREN (OUTSOURCED SERVICES & SUPPLY OF GOODS)	
Co-op/2016/034	Provision of Facility Management Services	Co-op/2016/098	Outsourced Labour Services (Casual Labour for Catering, Housekeeping and Gardening)
Co-op/2016/035	Supply & Maintenance of Generators	Co-op/2016/099	Supply of Library Books
Co-op/2016/036	Supply & Maintenance Strong Room Doors, Safes and Fire Proof Cabinets	Co-op/2016/100	Supply and Maintenance of E-learning Systems and Courseware
Co-op/2016/037	Supply & Maintenance of Fire Fighting and Fire Protection Equipment	Co-op/2016/101	Supply of Dairy Products
Co-op/2016/038	Supply, Installation and Maintenance of Air Conditioning and Refrigeration services	Co-op/2016/102	Supply of Meat Products
Co-op/2016/039	Provision of Electrical Installations & Services, Repairs & Maintenance	Co-op/2016/103	Supply of Poultry Products
Co-op/2016/040	Provision of Plumbing Installations & Drainage Services	Co-op/2016/104	Supply of Eggs (Bulk Supply)
Co-op/2016/041	Supply, Installation & Maintenance of Office Window Blinds & Curtains	Co-op/2016/105	Supply of Fresh Fruits
Co-op/2016/042	Provision of Borehole Servicing/Pump, Servicing and Maintenance, Cleaning of Water Tanks, Water Treatment Chemicals	Co-op/2016/106	Supply of Vegetables & Herbs
Co-op/2016/043	Provision of Sewerage & Pits Clean-Up & Maintenance Services	Co-op/2016/107	Supply of Dry Foods / Cereals
Co-op/2016/044	Weighing Scale Maintenance Services	Co-op/2016/108	Supply of Crockery & Cutlery
Co-op/2016/045	Maintenance of Electrical Equipment & Appliances – Microwave, TV Installations and Repairs, Cabling, Channels Configurations, Installation and Adjustment of Brackets	Co-op/2016/109	Supply of Polythene Bags, Carrier Bags & Cake Boxes
Co-op/2016/046	Supply & Maintenance of Mantrap Doors/Magnetic Door Locks	Co-op/2016/110	Supply of Charcoal
BUILDING WORKS		Co-op/2016/111	Provision of Swimming Pool Maintenance & Repairs
Co-op/2016/047	Provision of Construction Services; Including Renovations, Office Partitioning and General Refurbishments		
Co-op/2016/048	Provision of Minor Construction Works; including Partitioning & Repairs		
Co-op/2016/049	Provision of Major Civil Works Contractors		
Co-op/2016/050	Provision of Repairs and Maintenance Services of Lifts and Escalators		
Co-op/2016/051	Renewable Energy Contractors		
PROFESSIONAL SERVICES			
Co-op/2016/052	Provision of Property and Land Valuation Services		
Co-op/2016/053	Provision of Auctioneering & Debt Collection Services		
Co-op/2016/054	Provision of Occupational Safety & Health Advisory Services (I.E. Audits, Assessment and Trainings)		
Co-op/2016/055	Provision of HR Training and Consultancy Services (i.e. Employee Satisfaction, Recruitment, Team Building, Psychometric Testing, Various Training Services Etc.)		

The tender will be completed online via  **Tendersure**

Interested bidders will Access & Register on www.tendersure.co.ke under Available Tenders. More information about the prequalification is also available on the website. Paper/hard copy applications will not be accepted. Access to the tender will be granted upon payment of a non-refundable fee of KES. 3,000. All payments will be made via an online payment platform during the registration process. Available payment methods will include M-Pesa, Visa Card, MasterCard, amongst others.

The registration deadline is 29th January 2016 at 5pm while the deadline to submit the applications is 1st February 2016 at 11am.

Existing service providers and suppliers are required to participate in order to be considered. All applicants who duly complete the online tender process will be notified on the outcome of their applications after completion of the vetting process.

The pre-qualification notice is also available on the Co-op Bank website (www.co-opbank.co.ke).